



# City of Onalaska

P.O. Box 880 • Onalaska, Texas 77360

## REGULAR MONTHLY MEETING

### MINUTES

January 10, 2017

THE STATE OF TEXAS ]  
THE COUNTY OF POLK ]  
THE CITY OF ONALASKA ]

The City Council of the City of Onalaska, Texas, met in the chamber room of City Hall for the regular monthly meeting on January 10<sup>th</sup>, 2017, at 7:00 p.m. Roll was called and the following were present:

Roy Newport	]	Mayor
Shirley Gilmore	]	Mayor Pro Tem
James Arnett	]	
Chip Choate	]	Councilmembers
Carl Cruse	]	
Patsy Goins	]	
Angela Stutts	]	City Secretary
Ron Gilbert	]	Police Chief
Lee Parrish	]	Fire Marshal
Sherry Brecheen	]	Librarian

**And the following visitors:**

Sign in sheet attached.

Quorum being present, the Mayor continued with the meeting. The purpose of the meeting was to hear from the public, approve the consent agenda (minutes, voucher list and accept the financial report), hear reports from the departments, Presentation by Richard Collens regarding property located at 316 Cherokee Lane in Canyon Park to show cause why such building should not be declared unsafe and/or dangerous, action to declare building dangerous or unsafe as determined by City Council regarding property owned by Richard Collens located at 316 Cherokee Lane in Canyon Park, and order to vacate, remove or demolish said structure, review and approve Ordinance #366 an updated Curfew Ordinance, review and approve Inter-local Agreement between the City of Onalaska and Polk County to acquire the use of certain items of equipment and services of the County in compliance with the requirements of the Texas Election Code and regulations promulgated by the Texas Secretary of State, review and approve Inter-local Agreement between the City of

Onalaska and the Onalaska Independent School District for the purpose of conducting a joint election in compliance with the requirements of the Texas Election Code and regulations promulgated by the Texas Secretary of State and announce any other upcoming events.

### **PLEDGE & PRAYER**

Roy Newport opened the meeting with a prayer and Paul Laverty led the pledge to the American and Texas Flags.

### **PUBLIC FORUM**

None

### **CONSENT AGENDA**

It was moved by Chip Choate and a second was made by Patsy Goins to accept and approve items listed on the consent agenda as presented.

**VOTE: For – All; Against – None. Motion carried.**

### **REPORTS – POLICE DEPARTMENT**

Police Department reported that the department traveled 3969 miles during December; responded to 559 non-dispatched calls; 74 dispatched calls; 11 officer assists, and assisted the fire department 1 time. Besides all of this, 65 citations, 17 warnings. Worked 34 cases, 7 misdemeanor arrests and 0 felony arrest were made.

### **FIRE DEPARTMENT**

Fire Department reported that the Fire Department responded to 46 calls for assistance during December. 35 medical calls, 1 structure fire, 1 grass fire, 0 vehicle fire, 2 motor vehicle accidents, 0 lake rescue, 2 landing zones, 1 hazmat call, 4 assist calls and 0 mutual-aid call, totaling 83 volunteer man hours.

### **FIRE MARSHAL REPORT (BUILDING INSPECTOR/CODE ENFORCEMENT)**

**Building Inspector**- During the month of December 5 building Permits were issued. Total permit fees collected were **\$303.00**. The total added value to the city was **\$63,065** for a total year to date of **\$185,905**.

**Code Enforcement** – During the month of December there were 4 warnings and 6 Warrants for Unwholesome Condition (Class C) issued.

**Fire Marshal** – There was 1 fire investigation during the month of December. Onalaska Fire Marshal's Office assisted OPD 6 times, TXDPS 1 time and OVFD 1 time.

### **PARK REPORT**

Not booked in December.

**LIBRARY BOARD REPORT**

No Report

**LIBRARIAN'S REPORT**

Librarian reported for the month of December: Current borrowers 1156. Books checked out: 547; Patrons: 914; Computer Usage: 134; Copies/Faxes \$207.70; Fines: \$21.60; Membership Fee: \$3.00; Postage: \$6.00; Book Replacement: \$0.00; Restricted Donations: \$8.25 and Regular Donations: \$10.30 and 7.5 Volunteer Hours were documented.

**PRESENTATION BY RICHARD COLLENS REGARDING PROPERTY LOCATED AT 316 CHEROKEE LANE IN CANYON PARK TO SHOW CAUSE WHY SUCH BUILDING SHOULD NOT BE DECLARED UNSAFE AND/OR DANGEROUS**

Not present.

**ACTION TO DECLARE BUILDING DANGEROUS OR UNSAFE AS DETERMINED BY CITY COUNCIL REGARDING PROPERTY OWNED BY RICHARD COLLENS LOCATED AT 316 CHEROKEE LANE IN CANYON PARK, AND ORDER TO VACATE, REMOVE OR DEMOLISH SAID STRUCTURE**

It was moved by Carl Cruse and a second was made by Chip Choate and Shirley Gilmore to declare building dangerous and unsafe as determined by City Council regarding property owned by Richard Collens located at 316 Cherokee Lane in Canyon Park, and order to vacate, remove or demolish said structure.

**VOTE: For – All; Against – None. Motion carried.**

**REVIEW AND APPROVE ORDINANCE #366 AN UPDATED CURFEW ORDINANCE**

It was moved by Shirley Gilmore and a second was made by Patsy Goins to approve Ordinance #366 an updated Curfew Ordinance.

**VOTE: For – All; Against – None. Motion carried.**

**REVIEW AND APPROVE INTER-LOCAL AGREEMENT BETWEEN THE CITY OF ONALASKA AND POLK COUNTY TO ACQUIRE THE USE OF CERTAIN ITEMS OF EQUIPMENT AND SERVICES OF THE COUNTY IN COMPLIANCE WITH THE REQUIREMENTS OF THE TEXAS ELECTION CODE AND REGULATIONS PROMULGATED BY THE TEXAS SECRETARY OF STATE**

It was moved by Shirley Gilmore and a second was made by Patsy Goins to approve Inter-local Agreement between the City of Onalaska and Polk County to acquire the use of certain items of equipment and services of the County in compliance with the requirements of the Texas Election Code and regulations promulgated by the Texas Secretary of State.

**VOTE: For – All; Against – None. Motion carried.**

**REVIEW AND APPROVE INTER-LOCAL AGREEMENT BETWEEN THE CITY OF ONALASKA AND THE ONALASKA INDEPENDENT SCHOOL DISTRICT FOR THE PURPOSE OF CONDUCTING A JOINT ELECTION IN COMPLIANCE WITH THE REQUIREMENTS OF THE TEXAS ELECTION CODE AND REGULATIONS PROMULGATED BY THE TEXAS SECRETARY OF STATE**

It was moved by Shirley Gilmore and a second was made by Chip Choate to approve Inter-local Agreement between the City of Onalaska and the Onalaska Independent School District for the purpose of conducting a joint election in compliance with the requirements of the Texas Election Code and regulations promulgated by the Texas Secretary of State.

**VOTE: For – All; Against – None. Motion carried.**

**PUBLIC ANNOUNCEMENTS**

**ADJOURNMENT**

At approximately 7:37 p.m., it was moved by Shirley Gilmore and a second was made by Carl Cruse to adjourn the meeting.

**VOTE: For – All; Against – None. Motion carried.**

APPROVED:

ATTEST:

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Roy Newport, Mayor

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ANGELA STUTTS, City Secretary

DATE: February 17<sup>th</sup>, 2017