



# City of Onalaska

P.O. Box 880 • Onalaska, Texas 77360

## REGULAR MONTHLY MEETING

### MINUTES

September 13, 2016

THE STATE OF TEXAS ]  
THE COUNTY OF POLK ]  
THE CITY OF ONALASKA ]

The City Council of the City of Onalaska, Texas, met in the chamber room of City Hall for the regular monthly meeting on September 13<sup>th</sup>, 2016, at 7:00 p.m. Roll was called and the following were present:

Roy Newport	]	Mayor
Shirley Gilmore	]	Mayor Pro Tem
James Arnett	]	Councilmembers
Chip Choate	]	
Carl Cruse	]	
Angela Stutts	]	City Secretary
Ron Gilbert	]	Police Chief
Jay Stutts	]	Fire Chief
Lee Parrish	]	Fire Marshal
Sherry Brecheen	]	Librarian

### And the following visitors:

Sign in sheet attached.

Quorum being present, Patsy Goins absence was excused, the Mayor continued with the meeting. The purpose of the meeting was to hear from the public, approve the consent agenda (minutes, voucher list and accept the financial report), hear reports from the departments, hear presentation of Christmas Corner Decoration Fundraiser by Ginger Adams and Jackie Key, review and approve Resolution 16-001 Public Funds Investment Policy, review and approve Ordinance 364 adopting the budget for fiscal year 2016-2017. (October 1, 2016 – September 30, 2017)and announce any other upcoming events.

## **PLEDGE & PRAYER**

Lew Vail opened the meeting with a prayer and Tom Youngblood led the pledge to the American and Texas Flags.

## **PUBLIC FORUM**

Juan Martinez spoke of the need to replace the Library door.

## **CONSENT AGENDA**

It was moved by Chip Choate and a second was made by Shirley Gilmore to accept and approve items listed on the consent agenda as presented.

VOTE: For – All; Against – None. Motion carried.

## **REPORTS – POLICE DEPARTMENT**

Police Department reported that the department traveled 5986 miles during August; responded to 737 non-dispatched calls; 171 dispatched calls; 26 officer assists, and assisted the fire department 4 times. Besides all of this, 148 citations, 28 warnings and 30 warrants were cleared. Worked 53 cases, 12 misdemeanor arrests and 14 felony arrest were made.

## **FIRE DEPARTMENT**

Fire Department reported that the Fire Department responded to 53 calls for assistance during Aug. 28 medical calls, 4 structure fires, 0 grass fires, 0 vehicle fires, 3 motor vehicle accidents, 3 lake rescues, 0 landing zones, 0 hazmat call, 13 assist calls and 2 mutual-aide calls, totaling 91 volunteer man hours.

## **FIRE MARSHAL REPORT (BUILDING INSPECTOR/CODE ENFORCEMENT)**

**Building Inspector**- During the month of August, 7 building Permits and 3 Certificates of Occupancy were issued. Total permit fees collected were **\$1054**. The total added value to the city was **\$192,225** for a total year to date of **\$2,071,860**. There were 13 building inspections performed at various stages of construction.

**Code Enforcement** – During the month of August there were 8 warnings issued. There were 5 properties to come into compliance.

**Fire Marshal** – There were no fire investigations during the month of August. Onalaska Fire Marshal’s Office assisted OPD 5 times and OVFD 2 times.

**PARK REPORT**

Mayor Newport advised a citizen has painted the caboose, and now he is in the process of getting the proper decals.

**LIBRARY BOARD REPORT**

Lew Vail reported for the month of August EBSCO eBooks are coming! October 1 we will be able to offer eBooks for all your digital devices. Please help us promote these new items. Thursday, September 15<sup>th</sup> has been set aside by Govenor Greg Abbott as Power Up in the Library Day. We will be hosting Adult Coloring on that day. We will be using “It’s a Wonderful Life” as a Christmas theme this year in the library. Windows 10 has been installed. No real complaints so far. We had 25 signed up / 50 participated for our Summer Reading Program. Storytime will start at the Daycares when school starts back. We are actively collecting fines from patrons by sending post cards.

**LIBRARIAN’S REPORT**

Librarian reported for the month of August: Current borrowers 1093. Books checked out: 1118; Patrons: 965; Computer Usage: 290; Copies/Faxes \$299.35; Fines: \$64.20; Membership Fee: \$9.00; Postage: \$0.00; Book Replacement: \$0.00; Restricted Donations: \$30.00 and Regular Donations: \$66.00 and 13 Volunteer Hours were documented.

**HEAR PRESENTATION OF CHRISTMAS CORNER DECORATION FUNDRAISER BY GINGER ADAMS AND JACKIE KEY**

Presentation of Christmas Corner Decoration Fundraiser by Ginger Adams and Jackie Key

**Presentation Only No Action Taken**

**REVIEW AND APPROVE RESOLUTION 16-001 PUBLIC FUNDS INVESTMENT POLICY**

It was moved by Chip Choate and a second was made by Shirley Gilmore to approve Resolution 16-001 Public Funds Investment Policy.

**VOTE: For – All; Against – None. Motion carried.**

**REVIEW AND APPROVE ORDINANCE 364 ADOPTING THE BUDGET FOR FISCAL YEAR 2016-2017. (OCTOBER 1, 2016 – SEPTEMBER 30, 2017)**

It was moved by Carl Cruse and a second was made by Chip Choate to approve Ordinance 364 adopting the budget for fiscal year 2016-2017. (October 1, 2016 – September 30, 2017).

**VOTE: For – All; Against – None. Motion carried.**

**PUBLIC ANNOUNCEMENTS**

**ADJOURNMENT**

At approximately 7:50 p.m., it was moved by Shirley Gilmore and a second was made by Chip Choate to adjourn the meeting.

VOTE: For – All; Against – None. Motion carried.

APPROVED:

ATTEST:

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Roy Newport, Mayor

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ANGELA STUTTS, City Secretary

DATE: October 11<sup>th</sup>, 2016