



# City of Onalaska

P.O. Box 880 • Onalaska, Texas 77360

## REGULAR MONTHLY MEETING

### MINUTES

December 13, 2016

**THE STATE OF TEXAS ]**  
**THE COUNTY OF POLK ]**  
**THE CITY OF ONALASKA ]**

The City Council of the City of Onalaska, Texas, met in the chamber room of City Hall for the regular monthly meeting on December 13<sup>th</sup>, 2016, at 7:00 p.m. Roll was called and the following were present:

Shirley Gilmore	]	Mayor Pro Tem
James Arnett	]	
Chip Choate	]	Councilmembers
Patsy Goins	]	
Angela Stutts	]	City Secretary
Ron Gilbert	]	Police Chief
Jay Stutts	]	Fire Chief
Sherry Brecheen	]	Librarian

**And the following visitors:**

Sign in sheet attached.

Quorum being present, Roy Newport and Carl Cruse absent, the Mayor Pro-Tem continued with the meeting. The purpose of the meeting was to hear from the public, approve the consent agenda (minutes, voucher list and accept the financial report), hear reports from the departments, consider and take action to adopt a Resolution 16-004 authorizing the submission of a Texas Community Development Block Grant application to the Texas Department of Agriculture under the 2017-2018 Community Development fund and announce any other upcoming events.

**PLEDGE & PRAYER**

Ron Gilbert opened the meeting with a prayer and Chip Choate led the pledge to the American and Texas Flags.

## **PUBLIC FORUM**

None

## **CONSENT AGENDA**

It was moved by Chip Choate and a second was made by Patsy Goins to accept and approve items listed on the consent agenda as presented.

**VOTE: For – All; Against – None. Motion carried.**

## **REPORTS – POLICE DEPARTMENT**

Police Department reported that the department traveled 5236 miles during November; responded to 693 non-dispatched calls; 209 dispatched calls; 27 officer assists, and assisted the fire department 4 times. Besides all of this, 143 citations, 92 warnings and 30 warrants were cleared. Worked 71 cases, 17 misdemeanor arrests and 3 felony arrest were made.

## **FIRE DEPARTMENT**

Fire Department reported that the Fire Department responded to 42 calls for assistance during November. 34 medical calls, 0 structure fire, 1 grass fire, 0 vehicle fire, 4 motor vehicle accidents, 1 lake rescue, 1 landing zone, 2 hazmat calls, 0 assist call and 0 mutual-aide call, totaling 89 volunteer man hours.

## **FIRE MARSHAL REPORT (BUILDING INSPECTOR/CODE ENFORCEMENT)**

**Building Inspector**- During the month of November, 5 building Permits, 9 building inspections performed at various stages of construction and 0 Certificates of Occupancy were issued. Total permit fees collected were **\$395.00**. The total added value to the city was **\$119,600** for a total year to date of **\$122,840**.

**Code Enforcement** – During the month of November there were 4 warnings issued. All came into compliance. There were 2 properties ongoing enforcements for unwholesome conditions.

**Fire Marshal** – There were no fire investigations during the month of November. Onalaska Fire Marshal's Office assisted OPD 8 times and OVFD 4 times.

## **PARK REPORT**

Pavilion was reserved 1 time during the month of November.

## **LIBRARY BOARD REPORT**

No Report

## **LIBRARIAN'S REPORT**

Librarian reported for the month of November: Current borrowers 1149. Books checked out: 817; Patrons: 625; Computer Usage: 129; Copies/Faxes \$184.95; Fines: \$11.00; Membership Fee: \$6.00; Postage: \$3.00; Book Replacement:

\$12.99; Restricted Donations: \$20.00 and Regular Donations: \$19.80 and 28 Volunteer Hours were documented.

**CONSIDER AND TAKE ACTION TO ADOPT A RESOLUTION 16-004 AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE UNDER THE 2017-2018 COMMUNITY DEVELOPMENT FUND**

It was moved by Chip Choate and a second was made by Patsy Goins to adopt Resolution 16-004 authorizing the submission of a Texas Community Development Block Grant application to the Texas Department of Agriculture under the 2017-2018 Community Development fund.

**VOTE: For – All; Against – None. Motion carried.**

**PUBLIC ANNOUNCEMENTS**

**ADJOURNMENT**

At approximately 7:12 p.m., it was moved by Chip Choate and a second was made by Patsy Goins to adjourn the meeting.

**VOTE: For – All; Against – None. Motion carried.**

APPROVED:

ATTEST:

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Roy Newport, Mayor

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ANGELA STUTTS, City Secretary

DATE: January 10<sup>th</sup>, 2017